

### IMPORTANT NOTES TO MEMBERS

- 1) Queries and suggestions on Annual Report & Statement of Accounts should be addressed to the Bank in writing at least 7 days before the meeting i.e. on or before 2<sup>nd</sup> September, 2022.
- 2) Members who have not collected their Share Certificates are requested to collect the same from the Bank on any working day during working hours at the earliest.
- 3) Members are requested to give their mandate at any Branch of the Bank for crediting the dividend directly to their account. Please note that dividend remained undrawn for three years after declaration thereof shall be forfeited and carried to Reserve Fund of the Bank in terms of bye-law No.52 (iii).
- 4) Members are requested to carry identification proof to attend the Annual General Meeting.
- 5) Members are requested to intimate any change in name of nominee, office and residential address, contact number, status etc., so as to keep Bank's records up-to-date. (Member Data Updation Form is available on Bank's website in Downloads section).
- 6) Members are requested to introduce their friends and relatives to the Bank so that they can also avail various services rendered by the Bank.
- 7) Members are requested to note that only one Annual Report has been posted to shareholders residing at the same address, at their request.
- 8) Members are requested to carry with them copy of the Annual Report to the meeting.
- 9) Members are requested to provide their email-id in the attached Membership Data Updation Form to receive the Annual Report and the statement of accounts by email.